

AGENDA

ALL COUNCILLORS ARE HEREBY SUMMONED to attend **the PARISH COUNCIL MEETING OF COLLIER STREET PARISH COUNCIL** to be held in the Orchard Room, St Margarets School on

Monday 1st JUNE 2026, commencing at 7.00pm

Michelle Rumble

Mrs M Rumble

Parish Clerk

All members of the public are welcome to attend and are reminded that this is a Parish Council meeting held in public, not a public meeting.

The meeting will be adjourned to allow members of the public to ask questions. Anyone wishing to address the Council on any subject, should note the following details:

Any question must be sent as a transcript, at least seven days prior to the meeting, (26TH MAY 2026) to the Clerk - clerk@collierstreetparishcouncil.gov.uk

- **If more than one person wishes to speak about the same item, a spokesperson must be nominated**
- All questions should be courteous, and the speaker must not deviate from the subject
- This is an opportunity to ask questions, not to raise complaints against the Council or any Councillor
- Councillors may decide to answer the question at the meeting or add any item to the agenda of a later Parish Council meeting

It is proposed to transact the following business:

26.06.01 APOLOGIES –

To receive and accept apologies for absence Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, Under Section 85(1) of the Local Government Act 1972. The Members present must decide whether the reason(s) for a member's absence shall be accepted.

26.06.02 COUNCILLOR DECLARATIONS –

To receive any declarations of pecuniary interest Members who have an interest to declare on any items on the agenda must declare the existence and its nature at the start of the meeting and act in accordance with the Localism Act 2011 s27 and the Council's Code of Conduct.

26.06.03 Public Forum – time limit 15 minutes (three minutes per person)

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

26.06.04 County Councillor and Borough Councillor Reports

26.06.05 MINUTES OF FULL COUNCIL MEETING held on 11TH MAY 2026 -

To consider the Minutes and, if in order, to authorise the Chairman to sign as an accurate record

26.06.06 Planning. (Chair: Cllr Highwood)

<p>APPLICATION REF: 26/501807/FULL</p>	<p>PROPOSAL: Section 73 - Application for variation of condition 4 (to allow extended seasonal opening hours between 6:00am and 9:00pm from 1 April to 31 October; and 8:00am and 6:00pm from 1 November to 31 March) pursuant to 23/504118/FULL for - Change of use of 1 hectare (2.5 acres) of agricultural land to use as a dog walking paddock with associated 1.8metre height fencing, gate, and parking. (Note original hours were 8am and 6pm and within these 10 hours, no activity in connection with the use hereby permitted outside of daylight hours).</p> <p>ADDRESS: Hook Farm Kings Lane Marden Kent TN12 9PP</p> <p>COMMENTS DUE BY: 12 June 2026, DECISION DUE DATE: 11 August 2026 CASE OFFICER: Gautham Jayakumar GauthamJayakumar@Maidstone.gov.uk</p>
<p>APPLICATION REF: 26/501594/FULL</p>	<p>PROPOSAL: Installation of 12m diameter 1.8m high HORSE WALKER</p> <p>ADDRESS: Whittingstall, Collier Street, Tonbridge TN12 9SB</p> <p>COMMENTS DUE BY: 29th MAY 2026 DECISION DUE DATE: 2ND JULY 2026 CASE OFFICER: PING TYE</p>

26.06.06 Planning Decisions made by Maidstone Borough Council
None

26.06.07 Finance Items – Resolution to approve all the following items.

26.06.07.01 RBS Bank Reconciliation.

Community Account
Money Manager

26.06.07.02 HSBC Bank Statement.

Community Account
Money Manager

26.06.07.03 RBS Financial Reports.

Budget Report YTD.
Earmarked Reserves.
Trial Balance

26.06.07.04 To note any income since the last meeting.

None

26.06.07.05 **RESOLUTION** to approve Payments for June 2026 to be authorised at this meeting and paid by ONLINE BANKING following approval at this meeting.

**26.06.08 END OF YEAR ACCOUNTS 2025-2026
AT THE FULL COUNCIL MEETING TO APPROVE THE FOLLOWING:**

- The accounting statement [section 2] has been prepared and signed by RFO.
- The Annual Internal Audit Report is received and noted.
- The Annual Governance Statement [section1] is approved.
- The Accounting Statements [section 2] is approved.
- The Chairperson and Clerk of the meeting sign the Annual Governance Statement, and the Chairperson signs the accounting statements.
- The RFO sets the commencement date for the exercise of public rights.
- The authority sends to the external auditor.
- The Annual Internal Audit Report
- The Annual Governance Statement
- The Accounting Statement
- An analysis of any significant variances year on year variance
- A bank reconciliation as of 31 March 2026
- Details of arrangements for the exercises of public rights: and
- Any other information that the auditor has specifically requested.

26.06.09 Policies

To Review and ADOPT THE FOLLOWING: -

- FINANCIAL REGULATIONS 2026
- STANDING ORDERS 2026
- COMPLAINTS PROCEDURE 2026
- LONE WORKER POLICY 2026
- RETENTION PERIOD 2026
- DIGNITY AT WORK, BULLYING AND HARASSMENT POLICY 2026
- FILMING AND RECORDING OF MEETINGS 2026

26.06.10 Civility & Respect Councillor's Statement of Assurance – To note and to sign

26.06.11 CIL MONIES (Cllr D Papas)

To consider any spend on CIL Monies

26.06.12 Highways and Footpaths (Cllr D Papas)

- HIP
- Highways – outstanding items

26.06.13. Recreation Ground and Car park (Cllr D Papas)

- Inpost Lockers
- CCTV
- Bollard Lighting
- Noticeboard

26.06.14. PLAY EQUIPMENT – Cllr J Highwood

To receive any update on the Play Equipment

26.06.15. VILLAGE HALL

- Facebook Page
- HSBC Community Account update

- 26.06.16. CORRESPONDENCE**
FOI Request
- 26.06.17. Flooding (Cllr Jack Highwood)**
- 26.06.18. DATE OF THE NEXT PARISH COUNCIL MEETING**
Monday 6th July 2026, commencing at 7.00pm

Michelle Rumble - 26th May 2026 - Date of Notice